

Minutes for the Madisonville Public Library Board Meeting  
November 14, 2023

Members Present: Janet Tweed, Kelly Robinson, Alfred Greenwood, Donna Sovern, Jan Johnson, Kim Townson, Jeremy Harrill

Also present: Nikki Snyder, Assistant Regional Library Director, Kim Hicks, Madisonville Library Director

Janet called the meeting to order at 4:00 pm.

The minutes of the meeting of September 12th were reviewed. Alfred made a motion to approve, Jan seconded and the minutes were approved.

Alfred provided the financial report:

- Still showing a sizeable shortfall this year. The Library will use up the majority of the fund balance prior to the end of the fiscal year.
- Kim H. let us know that Madisonville is the only library in Monroe County that is not a City department.
- Donna made a motion to accept report, Jan seconded and report was approved.

Kim Hicks presented the Library Directors report:

- Quarterly report was provided.
  - All numbers look good including book circulation (physically and electronically), classes and programs.
  - Circulation numbers higher than READS.
- “Charter” has contacted the library regarding partnering with them for broadband.

Regional Library Report presented by Nikki Snyder

- READS program (Regional eBook and Audiobook Download System) remains high for Madisonville
- Tennessee Standards for Public Libraries was provided with Madisonville scoring high on everything not funding related.
- Upcoming Training:
  - December 5<sup>th</sup> – Training Opportunities for Library Directors and Staff.
  - Web Junction – live webinars, courses and archived webinars at <https://www.webjunction.org/home.html>

Friends of the Library by Jan Johnson:

- Successful fundraiser in September (netting \$2,606) to be used to match grants.
- Jeremy and Jan are working on a Golf Tournament for March.
  - FOL will need to get sponsors and work serving lunches to participants.
  - Jan will contact JText who indicated they would like to sponsor a second event annually.

- Jeremy will handle the remainder.

#### Old Business:

- Madisonville Public Library Request for Reconsideration of Material form.
  - Form intended to give patrons an opportunity to bring what they consider inappropriate material to the library's attention.
  - Alfred made a motion to accept the form, Jan seconded, and form was approved.
- The City Attorney advised there is no need for second votes for policy changes.

#### New Business:

- By-Laws were reviewed and discussed. The only recommendation is to add lines to the bottom of the By-Laws for dates and signatures. Alfred made a motion to accept, Kim T. seconded and motion was approved.
- A policy was presented to be added to the handbook regarding Photography and Video Taping in the Library.
  - Libraries are a "Designated Public Forum".
  - Incidents at other libraries have necessitated a need for a written policy.
  - Jan made a motion to accept, Jeremy seconded and policy was approved.

#### Dates for 2024 Meetings distributed:

- All meetings held second Tuesday of designated months at 4pm at the Library.
  - January 9<sup>th</sup>
  - March 12<sup>th</sup>
  - May 14<sup>th</sup>
  - August 13<sup>th</sup>
  - September 10<sup>th</sup>
  - November 12<sup>th</sup>

Updated 2023/2024 Board Appointments were distributed.

Next meeting will be January 9<sup>th</sup>.

Meeting adjourned at 5:10 pm.

Minutes respectfully submitted by Donna Sovern on November 16, 2023.