

City Library Board Minutes
August 12, 2025 4:00 pm
Library Community Room

Meeting called to order by Kelly Robinson at 4:00 pm

Those in attendance: Kelly Robinson, Alfred Greenwood, Donna Sovern, Betsy Moore, Nancy Franklin, Mary Nelle Thornton.

Also in attendance: Liz Schrek, Regional Library Director, Heather Jones, Madisonville Library Director.

Welcome

No Public Comments

Minutes of the May 20, 2025 meeting were read. Fall Craft Dates changed to October 3rd and 4th. Motion to approve by Alfred, seconded by Betsy and Board unanimously approved.

Alfred presented the end of fiscal year 2024/2025 and revised fiscal year 2025/2026 financial reports. (revision due to increased funding from the county). Motion to approve by Donna, seconded by Betsy and Board unanimously approved.

Heather provided the Library Director's report.

- Summary of Summer Reading Program.
 - 188 signed up
 - 9,353 books read
 - 527 attended shows
 - 72 kids attended kids art & sewing classes
- Library Maintenance update.
 - City to pay for window repairs and other maintenance items.
- County gave 4 libraries a 5% increase. Our portion: \$2,722.

Liz provided the Regional Library report.

- Training opportunities.
- Upcoming deadlines
- READS report.
- Trustee Certifications
- Tennessee Trustee Workshop will be September 25 this year.

Donna provided the Friends of the Library Report.

- New Co-Chairs for 25/26 are Don Browder and Whitney Grubb.
- Kim Hicks retirement celebration well attended and a success.
- Presence at City's 4th of July Celebration.
- Paid off Library's Copy Machine Lease (\$1,600)
- Next fundraiser is Craft Fair, October 3rd and 4th.
- Considering an event, early December, gift wrapping party. To be discussed at next FOL meeting on August 19th.

Old Business: was all concluded at May meeting

New Business:

- Search Committee nominated Liddell Kirk to replace Jan Johnson on Board. He has accepted and Board unanimously approved. Letter will be sent to City for approval.
- Kelly, Alfred and Donna will all roll off the Board June 30, 2026.
 - Need to start thinking early about new nominees.
- Library credit card to change from Kim Hicks to Heather Jones. Alfred made a motion to approve, Nancy seconded and Board unanimously approved
- Bank signature cards need to be updated. All officers, Kelly, Kim T., Alfred and Donna to have signature authority on both general and restricted accounts. Alfred made a motion to approve, Betsy seconded and Board unanimously approved.
- All bank signature cards need to remove Jennifer Makenzie and Janet Tweed. Alfred made a motion to approve, Donna seconded and Board unanimously approved.

Next Board Meeting is September 9, 2025 at 4:00 pm in Library Community Room.

Meeting adjourned at 4:30 pm

Minutes respectfully submitted by Donna Sovern on August 13, 2025.