

City Library Board Minutes
September 9, 2025 4:35 pm
Library Community Room

Meeting called to order by Kelly Robinson at 4:35 pm

Those in attendance: Kelly Robinson, Alfred Greenwood, Donna Sovern, Kim Townson, Nancy Franklin, Mary Nelle Thornton, Liddell Kirk.

Also in attendance: Heather Jones, Madisonville Library Director.

Welcome

No Public Comments

Minutes of the August 12, 2025 meeting were read. Motion to approve by Alfred, seconded by Mary Nelle and Board unanimously approved.

Alfred presented the fiscal year 2025/2026 financial report. Motion to approve by Donna, seconded by Kim and Board unanimously approved.

Heather provided the Library Director's report.

- 59 new library cards.
- Athens Federal grant in conjunction with FOL applied for. Will know in October.
- Received first round of Ocoee Book grant. Purchased \$1200 in ebooks and audio books.
- Maintenance in work room completed Sunday and Monday when Library was closed.
- Kelly gave Heather name of someone at the School System that wants to partner with the Library.

Liz sent the Regional Library report, as she was unable to attend.

- Trustee workshop is September 25th in Crossville.

Donna provided the Friends of the Library Report.

- Craft & Bake Sale reminder, October 3rd & 4th.

Old Business:

- Update on bank signature cards.
 - Donna to take minutes of August 12th Board Meeting, along with the minutes of September 9th meeting (approving previous meeting) to bank.
 - Bank will begin new paperwork for officers to sign.

New Business:

- By Laws were reviewed, no changes recommended. Alfred made a motion to approve, Kim seconded and Board unanimously approved.
- City Board Meeting changed to November 4th.
 - Kim to notify Don Browder and Betsy Moore of the change.
 - Alfred made a motion to approve, Kim seconded and Board unanimously approved.
- Temporary Change to Library Hours:
 - Currently open 30 hours a week.
 - Level 3 Library recommended to be open 45.
 - Staff adjustments and changes will enable Library to be open 38.
 - New hours:
 - Monday – Thursday (10:00 until 5:00 pm)
 - Friday – (10:00 am until 4:00 pm)
 - Saturday – (10:00 am until 2:00 pm)
 - To begin October 6th.
 - Library has 2 years to determine viability of new hours.
 - Heather provided budget reports regarding changes.
 - Alfred made a motion to approve, Kim seconded and Board unanimously approved.
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Next Board Meeting is November 4, 2025 at 4:00 pm in Library Community Room.

Meeting adjourned at 5:00 pm

Minutes respectfully submitted by Donna Sovern on September 12, 2025. Board approved on 11/4/25.