

Minutes for the Madisonville Public Library Board Meeting
September 12, 2023

Members Present: Janet Tweed, Kelly Robinson, Alfred Greenwood, Donna Sovern, Jan Johnson, Kim Townson,

Also present: Nikki Snyder, Assistant Regional Library Director, Kim Hicks, Madisonville Library Director

Janet called the meeting to order at 4:00 pm.

The minutes of the meeting of August 8th were reviewed. Alfred made a motion to approve, Jan seconded and the minutes were approved.

Alfred provided the financial report:

- 1st quarter will not be over until the end of September so no quarterly report.
- Starting budget for 2023-2024 shows a sizeable shortfall this year.
- A motion was made to change the wording on the report, from “Savings” to “Contingency Fund Balance”.
- Kelly made a motion to accept report, Kim T. seconded and report was approved.

Kim Hicks presented the Library Directors report:

- Jane Yates, our representative on the County Library Board has resigned. Kelly spoke to DeDe Harrill who is willing to attend next board meeting on Tuesday, September 19th, to determine if she is interested in the position. Board recommended sending her name forward.
- Library off to busy start.
 - Most classes full, some with a waiting list.
 - Higher new patrons, books borrowed,
- Received a tech grant from state library to purchase a receipt printer, barcode scanner and a smart tv for the community room.
- Tellico Community grant books have been ordered and some already circulated to daycares and B&G Teen Center.
- Annual library survey window is open and to be submitted by the end of September.
- Kim wrote a grant for the City for an Inclusive Playground. The grant was fully funded and is a collaboration between the City and the County. Non matching grant for just under \$465,000. To be managed by Stacy Chambers with Monroe County and will be built at Kefauver Park.

Regional Library Report presented by Nikki Snyder

- Upcoming Training
 - Library Safety & Security Essentials on September 15th
 - 2023 Trustee Workshop on September 28th

- Provided the signed Public Library Service Agreement.
- Provided a READS summary sheet.

Friends of Library presented by Jan Johnson

- The next meeting will be held on September 13th
- Moving along on Craft Fair Fundraiser for September 29th and 30th. Several patrons and local vendors are donating items.
- Jan continues to work with Jeremy Harrill to see if a fall golf tournament is feasible
- No word on the ORNL grant Janet wrote for Friends of the Library (specifically for purchasing books).

Old Business:

- Second vote on Social Media Policy.
- Jan made a motion to accept, Alfred seconded and Social Media policy was approved.

New Business:

- Review of By Laws was discussed with no suggested changes. To be voted on during the November meeting.
- Policy changes require two separate votes. Second voting to take place during the November meeting.
 - Collection Development Policy was reviewed and discussed.
 - The Library Director will send a list of purchased materials once a month to board members
 - Jan made a motion to approve and Kelly seconded. This first vote for this policy was approved.
 - Computer/Internet Policy was reviewed and discussed.
 - Jan made a motion to approve and Kim T seconded. This first vote for this policy was approved.
 - Library Materials Challenge Policy was reviewed and discussed.
 - It was unanimously agreed to change the word “challenge” throughout to “Request for Consideration”.
 - A form will need to be completed by the patron and submitted to library staff.
 - If they wish to come before the board, the request will be made to be added to the agenda.
 - It was suggested that they address the board at the beginning of the meeting as “Public Comments”
 - Donna made a motion to accept and Alfred seconded. The first vote for this policy was approved

The next meeting will be held on November 14, 2023 at 4:00 pm in the library. Meeting adjourned at 5:25 pm.

These minutes were taken and respectively submitted by Donna Sovern on September 13, 2023.